We’re on the same page.

At Kwik Kopy we have an extensive, Australia-wide network and more than 25 years experience in providing quality print solutions. Our aim is to provide a blend of friendly advice, design and print expertise to help you achieve your business goals.

Remember you can also manage your jobs online from quote request through to finalised delivered jobs. Check out the breadth of our services in this catalogue and online. Better still, chat with a Kwik Kopy Account Manager and you’ll soon see we’re on the same page.

From impressive business cards...
Copy and scanning
- Manuals, reports, and training needs
- Business forms
- Online solutions
- Mailing and variable data
- And much more

For posters and banners that make a BIG impact.

Reports can be a simple presentation of information or much more.

Forms are an important extension of your corporate identity.

Save on waste and hidden costs when you use Kwik Kopy for your copy needs.

Use our online solutions to save time and money.

Making the most of your customer database? Kwik Kopy can help maximise your mailouts.

We've got more ideas to share with you. You'll find some of them here.

...to large format printing for banners and posters...

...and lots of advice on how to get great print results.
A service that delivers consistency. Everything displaying your logo is promoting your company. From a business card to an invoice, whatever you hand to your customer or prospect leaves an impression. We can help you to lift the presentation of your business image, with expert advice on everything from design services, to little touches such as paper stocks and print finishes. They are elements that make your business seem that little bit more special.

**Papers**

With a huge range of papers available, you can be sure of creating the look you want with the performance you need. We’ll be happy to advise you on stocks, or alternately, call us and request a paper swatch book today.

**ENVELOPES**

Don’t get lost in the mail. Branded envelopes in all sizes help announce your business.

**NOTE PADS**

Great for handwritten notes taken in meetings, around the office and on the road. Also a useful gift for your clients.

**BUSINESS CARDS**

We have lots to say about business cards look over the page >

**LETTER HEAD & FOLLOW ON**

The 'must-have' for professional communication.

**WITH COMPLIMENTS**

Ideal for handwritten correspondence.

**KwikKopy**

Corporate Design & Print Solutions
Business Cards

Your business card reflects the image of your company, it immediately tells people about you. Is it well laid out? Is it well produced? Our designers can advise you on ways to create the right impression for your business.

For a full guide on business card options see our selection chart on Page 13 or contact your local Kwik Kopy centre.

Turn the ordinary into something extra ordinary.

EMBOSS

RAISED TYPE

METALLIC INKS

SPOT VARNISH

Finishing touches give your card that extra lift and help you stand out from the crowd. Turn to page 12 for more on finishing touches.
Your Account Manager

When you bring your design and print work to Kwik Kopy you will be assigned your own Account Manager. They will take the time to get to know your business, discuss your requirements and act as a central contact point for managing your jobs.

As you know, printing is a complex business with infinite production techniques and cost implications. As a print and image expert your Account Manager can give helpful advice on how to get the best results for your job and your budget.

They are able to discuss technical issues directly with the Kwik Kopy printer on your behalf and work with Kwik Kopy designers to really lift your communications and brand image. Your Account Manager can also show you how to track the history of your jobs and your account online.

Familiar with your goals and desired job outcomes. Your Account Manager is a print and image expert and deals directly with the printer on your behalf.

Keep track of all open and closed jobs with Zenith, our web to print e-commerce system. More information on page 21.
Why colour?
Colour gets the right response! Research shows that by using colour in your printed communications you can create maximum impact, increasing recall and response.

You can even use colour to create a mood. From the soothing tones of blue, to the bright confidence of yellow – our graphic design specialists can help you use colour to make your message work. From flyers, to business graphs, newsletters, annual reports, brochures and advertising material.

Full colour flyers and brochures attract attention and spell quality. Because of our on-site digital and offset technologies, we can offer colour printing whatever the run size.

Digital
• High quality
• Fast turnaround
• Great for short runs
• Variable data printing
• Personalisation

Offset
• High quality
• Cost effective on long runs
• Consistent corporate colours (PMS colours)
• Wide range of stocks and sizes to choose from
• Laser and bubble jet compatible stationery

Find out more about colour in our selection chart on page 13.
Design for business growth.

At Kwik Kopy we are more than just a printing service. We also provide quality graphic design. Our designers are experienced in dealing with a wide range of clients and understand how to help you achieve the best results for you or your business.

Everything that has your company name on it says something about you and your company. In business, where communication is everything, your printed material needs to be impressive and should help differentiate you from your competitors. Your corporate identity is often the first point of contact between your company and your client.

Our designers will apply your visual identity with flair to any item you require

- Brochures
- Postcards
- Direct Mail
- Catalogues
- Corporate identity & collateral
- Folders
- Business Cards
...and much more.
Design development
Your Kwik Kopy designer will work with you to develop an image which will work best for you and your business.

Creating your visual identity
We can advise you on colours, paper stock, finishing touches, imagery and formats. In fact we can take care of every consideration that goes into designing a successful piece. Having a visual identity keeps your company profile consistent and recognisable in the market place.
Always something there to remind me

Achieving ongoing brand visibility is a challenge facing most businesses. Promotional products present an opportunity to achieve brand visibility with your clients and prospects every day. Make it easy on yourself and let us organise your whole promotional programme for you. Talk to your Kwik Kopy Account Manager today for loads of ideas on promoting your business.
Promotions made easy with Kwik Kopy

At Kwik Kopy, we know the challenges of business, that's why we have put together a range of template items suitable for promoting your business. These items are a great way of getting your business exposure, without spending big dollars on advertising. And they last longer; items such as our tent calendars put your business in front of your clients 365 days of the year!

Alternatively, our designers can custom design something for a specific purpose, function or gift.

Charity Christmas Cards at Kwik Kopy

Kwik Kopy have a range of unique Christmas cards, each designed to be branded with your company logo on the front rather than hidden away inside. Kwik Kopy also donates money from the sale of these cards to a worthy children's charity every year. Talk to us today for more information.

Use posters and banners for results that are larger than life

Large format printing makes the wow factor. Well designed posters and banners pull people to them like magnets. So get your message out there!

- great for signage
- quality light-fast inks
- foam core mounting
- laminate for durability
- grilled stands
- promotions / marketing
- leak shows

Remember we can't trim your posters and banners to any size.
Promotions made easy with Kwik Kopy

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- foam core mounting
- laminate for durability
- foam core stands
- promotions / marketing
- trade shows

Remember we can trim your posters and banners to any size.

Finishing touches are what make the ordinary spectacular. It’s what turns a ream of paper into an impressive annual report or a sheet of paper into a prestigious certificate. So for your next job, talk to Kwik Kopy and we can work with you to develop a design with the most effective finishing touches to turn your mailer into a masterpiece!

Charity Christmas Cards at Kwik Kopy

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www.kwikkopy.com.au

Finishing Touches

- Spots
- Cut & Crease
- Plastics
- Spot Varnish
- Metallic Inks
- Special Inks
- Raised Type
- Stamping
- Transparent Papers
- Die Cutting
- Foiling
- Embossing
Choosing Colour

There are lots of ways to print with colour. From traditional 4 colour process to special PMS colours. Below is a guide to help you choose the right colour system to achieve the results you want.

CMYK stands for cyan, magenta, yellow and black. Referring to its four colour process, it's commonly used for printed materials that include images, photos or documents with many colours. These four colours are printed in tiny dots which, when layered onto each other, can produce a wide range of colours. Printed in tiny dots which, when layered onto each other, can produce a wide range of images, photos or documents with many colours. These four colours are printed in tiny dots which, when layered onto each other, can produce a wide range of images, photos or documents with many colours.

PMS or Pantone Matching System – is the most widely used system for specifying and blending match colours. This system identifies more than 1,000 colours, provides designers with swatches with specific colours, and gives printers formulas for making them as inks. They are also known as ‘spot colours’ and are used when a specific colour is required, for example, the Kwik Kopy logo uses two PMS colours; PMS 485 for the red, and PMS 360 for the blue. PMS also allow further specifications with the suffix ‘C’ or ‘U’, which means they are suitable for printing on coated or uncoated paper stocks.

RGB stands for red, green and blue. These are the colours used on a computer monitor to create colour images on the screen. However, when it comes to printing, they must be converted to CMYK. RGB colours are used when designing for web, Powerpoint or multimedia. When to use:

RGB colours are used when designing for web, Powerpoint or multimedia. When to use:

When designing for web, Powerpoint or multimedia, RGB colours are used. When considering something for a more professional finish and colour accuracy use programmes such as Quark or InDesign.

For a more professional finish and colour accuracy use programmes such as Quark or InDesign.

Business Cards

Business Cards are an essential tool for any business. Make sure your card stands out from the crowd.

Folding

Get more out of your printing by combining it with effective folding. Folding brochures help maximise your message.

Envelopes

Printed envelopes grab attention for your business, brand or promotion.

CD’s & DVD’s

With so many options for packaging and printing these days it is easy to make an impression.

Folders

Create an impression with a professional presentation folder. Choose from a selection of available folder designs or have your own custom built design.

Paper Sizes

Listed are some common and economical paper sizes. There’s no longer reason not to have the ability to print to the paper to suit any occasion.

For a more professional finish and colour accuracy use programmes such as Quark or InDesign.

Selection Chart

This selection chart gives you a visual guide to many of the products available at your local Kwik Kopy centre. If you don’t see what you are after or have a question, give us a call or visit www.kwikkopy.com.au.

Business Costs

Letterheads

Envelopes

With Compartments
Fax Headers

Delivery Decks

Note Pads

Corporate Folders

Report Covers

Drink Mats

Labels

Invitations

Time Cards

Menu Books

Price Lists

Purchase Order Books

Menu Cards

Post it Notes

Memos Pads

Due dates

Does your business need to communicate what your business is about? Need to keep your advertising consistent? Keep designers can help, see page 9 for details.

When to use:

RGB colours are used when designing for web, Powerpoint or multimedia. When to use:

When designing for web, Powerpoint or multimedia, RGB colours are used. When considering something for a more professional finish and colour accuracy use programmes such as Quark or InDesign.

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Choosing Colour

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CMYK stands for cyan, magenta, yellow and black. Referred as 4 colour process, it’s commonly used by printers that include images, photos or documents with many colours. These four colours are printed in tiny dots which, when layered onto each other, can produce a wide range of colours.

PMS or Pantone Matching System – it’s most widely used system for specifying and blending matching colours. This system identifies more than 1,100 colours, provides designers with swatches with specific colours and gives printers formulas for making them as inks. They are also known as ‘spot colours’ and are used when a specific colour is required, for example, the Kwik Kopy logo uses two PMS colours; PMS 485 for the red, and PMS 280, for the blue. PMS also identifies further specifications with the suffix ‘C’ or ‘U’, which means they are suitable for printing on coated or uncoated paper stocks.

RGB stands for red, green and blue. These are the colours used on a computer monitor to create colour images on the screen. However, when it comes to printing, they must be converted to CMYK. RGB colours are used when designing for web and can be used in both digital and offset printing. They will not be as accurate as using PMS colours for offset printing, where individual PMS inks are specifically used and printed.

When to use:

CMYK colours can be used in both digital and offset printing.

PMS colours are converted to CMYK when printing on a digital press, the results will not be as accurate as using PMS colours for offset printing where individual PMS inks are specifically used and printed.

RGB colours can be used in both digital and offset printing but will be converted to CMYK. As RGB colours are used to display colour on a monitor, they will vary considerably when used in digital or offset print. It is best to set up your files for printing using CMYK or PMS colours.

Using programmes such as Word, PowerPoint or Publisher to design your printed material is a mean that your artwork is set up as an RGB. For CMYK is not recognised in these programmes, for a more professional finish and colour accuracy use programmes such as Quark or InDesign.

Selection Chart

Business Cards

Business Cards are an essential tool for any business. Make sure your card stands out from the crowd.

Folding

Set more out of your printing by combining it with effective folding. Folding brochures help maximise your message.

Envelopes

Printed envelopes grab attention for your business, brand or promotion.

CD’s & DVD’s

With so many options for packaging and printing onto disks, it’s often not easy to make an impression.

Folders

Create an impressive with a professional presentation folder. Choose from a selection of standard folders or create a custom built design.

Paper Sizes

Listed are some common and economical paper stocks, but remember at Kwik Kopy we can make an impression with the paper you use as well.

The Business Checklist

Business Cards

Letterheads

Envelopes

With Complementary Stamps

Fax Headers

Delivery Dockets

Note Pads

Corporation Badges

Report Covers

Drink Mats

Felt

Invoices

Time Cards

Window Books

Price Lists

Purchase Order Books

Job Cards

Post it Notes

Menu Pads

Checklist

The Business

Corporate Design

& Print Solutions
Choosing Colour

There are lots of ways to print with colour. From traditional 4 colour process to special PMS colours. Below is a guide to help you choose the right colour system to achieve the results you want.

CMYK - stand for cyan, magenta, yellow and black. Referred to as four colour process, it’s commonly used for printed materials that include images, photos or documents with many colours. These four colours are printed in tiny dots which, when layered onto each other, can produce a wide range of colours.

PMS - or Pantone Matching System – is the most widely used system for specifying and blending matched colours. This system identifies more than 1100 colours, provides designers with swatches with specific colours, and gives printers formulas for making them as inks. They are also known as ‘spot colours’ and are used when a specific colour is required, for example, the Kwik Kopy logo uses two PMS colours; PMS 485 for the red and PMS 280, for the blue. PMS also carry further specifications with the suffix ‘C’ or ‘U’, which means they are suitable for printing on coated or uncoated paper stocks.

RGB - stand for red, green and blue. These are the colours used on a computer monitor to create colour images on the screen. However, when it comes to printing, they must be converted to CMYK. RGB colours are used when designing for web, Powerpoint, Word or multimedia.

When to use:

CMYK colours can be used in both digital and offset printing.

PMS colours are converted to CMYK when printing on a digital press, the results will not be as accurate as using PMS colours for offset printing where individual PMS inks are specified and accurately printed.

RGB colours can be used in both digital and offset printing, but will be converted to CMYK for print. As RGB colours are used to display colour on a monitor, they will vary considerably when output to digital or offset printers. It is best to set up your files for printing using CMYK or PMS colours.

Using programmes such as Word, Powerpoint or Publisher to design your printed material is a good place to start, as CMYK is not recognised in these programmes. For a more professional finish and colour accuracy use programmes such as Quark or InDesign.

Business Cards

These are an essential tool for any business. Make sure your card stands out from the crowd.

Folding

Set more out of your printing by combining it with effective folding. Folding brochures help maximise your message.

Envelopes

Printed envelopes grab attention for your business, brand or promotion.

CD’s & DVD’s

With so many options for packaging and printing extra slips don’t -> you to compromise on a great impression.

Folders

Create an impression with a professional presentation folder. Choose from a selection of high quality materials in a custom built design.

Paper Sizes

Listed are some common and economical paper sizes, but remember at Kwik Kopy we have the ability to print to the paper size of your choice.

The Business Checklist

Business Cards
Letterheads
Envelopes
With Complementary Stamps
Fax Headers
Delivery Desks
Note Pads
Corporate Badges
Report Covers
Drum Labels
Stickers
Invitations
Time Cards
Workbook
Price Lists
Purchase Order Books
Job Cards
Post it Notes
Menu Pads

Does your business communicate what your business is about? Is your logo, tag line or design memorable? Keeping designers can help, see page 16 for details.
Promotions made easy with Kwik Kopy

At Kwik Kopy, we know the challenges of business, that’s why we have put together a range of templates suitable for promoting your business. These items are a great way of getting your business exposure, without spending big dollars on advertising. And they last longer, items such as our tent calendars put your business in front of your clients 365 days of the year!

Alternatively, our designers can custom design something for a specific purpose, function or gift.

Charity Christmas Cards at Kwik Kopy

Kwik Kopy have a range of unique Christmas cards, each designed to be branded with your company logo on the front rather than hidden away inside. Kwik Kopy also donates money from the sale of these cards to a worthy children’s charity every year. Talk to us today for more information.

Use posters and banners for results that are larger than life

Large format printing means the wow factor. Well designed posters and banners pull people to them like magnets. So get your message out there!

- Great for signage
- Quality light-fast inks
- Foam core mounting
- Aluminium for durability
- Stretcher bars
- Promotions / marketing
- Trade shows

Remember we can trim your posters and banners to any size.
Plans
Our large format printing abilities allow us to print plans with accuracy and precision - from office floor plans to detailed builder’s plans. The quality of our large format printing means you can be confident that your plans will communicate and deliver results.

PLANS
High precision printing of detailed plans.
Use colour selectively to clarify details or present schemes.

POSTERS
A huge range of sizes for your large format needs with runs from one-off to hundreds.

BANNERS
For your permanent or temporary signage needs.

Pop up banners
An easy to transport poster alternative. These high impact signage solutions are ideal for exhibits and trade shows and for use in receptions and POS. Highly versatile as you can move them around to achieve the best impact. Promote your business or even use these as visual backdrops in your office.

www.kwikkopy.com.au
When fast and economical printing, collating and binding are required, Kwik Kopy is there to help.

Training needs
Nothing puts up a barrier to learning like poor quality training materials. Clear and effective training materials are essential for every organisation. From name badges to wall charts and training books. We have the ability to deliver quality results every time with a wide range of products. Your training programme artwork can be stored electronically by us and updated easily.
Reports
Reports can be a simple presentation of information, or much more. They can 'sell' a concept, make a point or clarify concepts. At Kwik Kopy we have the ability to produce simple booklets or impressive folders, whichever suits your purpose.

Annual Reports
If you want an annual report with that extra degree of finesse which reflects well on your corporation, division or department, we are here to help.

- advice on paper stocks
- binding and collating
- our design team can provide clear and dynamic layouts
- fast turnaround
Forms are an extension of your corporate identity.

Good forms are more important than you may think. A systematic approach to your business forms can make your business function better. Good form design is about being intuitive with layout. How people will interact with your forms makes all the difference. Creating an inviting, easy to deal with and business-like impression is good for your image and repeat business. Kwik Kopy can help you get all of your forms into order.

CARBONLESS FORMS
Easy to use, long lasting forms that communicate clearly, are an essential part of business.

PURCHASE ORDER BOOKS
With many configurations available, a purchase order book suitable to your specific needs is easily assembled. Choose from perforated sheets, consecutive numbering, branded pages and more.

CONTINUOUS FORMS
Preprinted, branded continuous stationery can be numbered for your records.
Super-quick scanning services help you work smarter!

Our document scanning service provides quality, digital replicas of any hard copy documents, whether text or images. By saving them to disk you can e-mail scans to others, paste into another document, or archive for easy retrieval.

We can scan hundreds of pages in minimal time, with excellent resolution and a perfect replica every time.

- high quality and high speed
- scans can be printed, saved or emailed
- insert scans into other documents
- archive for easy retrieval or later use
- reduction in storage costs
- reduces retrieval times and labour costs
- convenient, fast, document access
- opportunity for further data extraction
- linking documents to other data sources
- enhanced disaster recovery

Examples of document scanning

HR RECORDS: details, reviews, tax records
ACCOUNTING: invoices, PO’s, expense claims
LOGISTICS: POD, consignment notes, driver logs
LEGAL: contracts, client files, correspondence
FINANCE: applications, policies, approvals
ENGINEERING: designs, plans, operating manuals
EDUCATION: student applications, exam papers

DON'T WASTE TIME OR RESOURCES

Copying

Copying is one of our core activities, we are the experts when it comes to ensuring a professional copy job. When Kwik Kopy takes care of your copying you no longer have the considerations of in-house copying such as...

COST • Lease costs • Click charges per copy • Paper • Labour • Wastage
• Training • Toner • Replacement items • Overtime • Administration

TIME This is the age old problem. How do you find enough time to do everything that you need to do? Copying is that job that can be outsourced, giving you valuable time to do more important things.

CONVENIENCE All you need to do is email us your job and we can take care of the rest. You don’t have to worry about:
• Copier availability • Breakdowns • Paper jams • Image quality • Copy time
• File manipulation • Training • Click charges • Paper costs • Wastage • Finishing

www.kwikkopy.com.au
At Kwik Kopy we offer a range of online solutions to suit your business needs. From our website www.kwikkopy.com.au you are able to request a quote and upload a file for print in just a few clicks.

All your artwork will be stored with us at Kwik Kopy, along with all the print specifications, such as paper stocks and colours. As soon as you place your order, Kwik Kopy has everything to get your job printed and delivered in record time. And because you'll be dealing with the same Kwik Kopy team, you'll be sure to get consistent print results.

Our website www.kwikkopy.com.au allows you to:

- request quotes online
- review your quote history
- upload files, with no size restrictions
- download resources and print tips

For those customers requiring a total online ordering solution, Zenith, our web to print e-commerce system offers the functionality to manage your print expenditure more effectively, saving you time and money. You'll be able to edit and proof your artwork online - a bonus for multiple print orders with small changes, such as business cards. You can even track current jobs as well as view your order history, essentially giving you a convenient, centralised online record of all your print jobs. And of course we are always on hand to help you with any enquiry or problem.

Zenith, our total online ordering solution, allows you to:

- build a print catalogue of all your regularly ordered items
- edit and proof artwork online
- track current print jobs
- view order history
- build your brand identity in a controlled environment
Setting up a file for print can be complex especially if you have not done so before. To ensure your job prints the way you want it, follow this checklist and always consult your Account Manager before starting big jobs, as it may save you valuable time later.

Having artwork printed commercially is different to printing off a bubble jet or laser printer. Here’s a Kwik checklist.

Artwork Checklist – Is your file print ready?

- Have you spell checked and proof read your job?
- Document colour mode set to CMYK, including all images?
- Document set up to correct size?
- All images are 300dpi at final size (high resolution)?
- Crop marks and fold marks are included?
- Line work has a resolution of 800-1200dpi?
- All fonts are supplied or have been converted to curves/outlines?
- Bleed is set to 3-5mm?
- If used, PMS colours are correctly nominated?
- All images are embedded or links are supplied for non PDF files?

See our selection chart on page 13 for details on choosing the correct colour mode for your next printed document.

Ways to supply your artwork

We accept a wide range of files and formats. If unsure about how to supply files, call us today or see our comprehensive guide at www.kwikkopy.com.au

**Online**
Send files via
- Kwik Kopy Website
- E-mail
See our website for details www.kwikkopy.com.au

**CD or DVD**
Supply your files on CD. This is ideal for large files when printing from native files with multiple images.

**Memory stick or card**
USB/memory sticks can also be read at Kwik Kopy.

FILE TYPES MAC & PC

We can accept:
- PDF
- EPS
- TIFF
- Illustrator
- Freehand
- Photoshop
- InDesign
- QuarkXpress
- Corel Draw
- Word
- Powerpoint

Always remember to include extensions on your files.
NB not all centres accept all the above file types.
Variable data - getting personal with marketing
Variable data printing is an innovative tool that allows you to produce marketing collateral that reaches your customers and prospects on a personal level, improving communication and interaction.

Variable data printing is a form of digital printing that produces customised printed documents targeted to your individual prospects. Although only one document is designed, text and graphics within the document can be changed to produce unlimited unique messages.

Variable data printing allows you to customise every brochure, card or letter with a specific message! A customised message gets attention and you get higher response rates. The more focused and attentive you are to the interests of the reader, the more likely it is that your documents will be read, remembered and acted upon. That’s the bottom line in any marketing activity.

Ask your local Kwik Kopy how they can help you design your next marketing campaign using variable data printing.

Mailing Services
Your one stop shop! At Kwik Kopy not only can we design and produce your work, we can also arrange distribution and mailing of it too. Using your existing data, or clean high-quality lists sourced to your specifications, we can print and address envelopes, mail merge your printed product and prepare for postage.

Database Scrubbing
Kwik Kopy also offers database cleansing, barcoding and de-duplication services. Data cleansing and management should be undertaken regularly to maintain a good quality database and ensure effective sales and marketing activities with less wastage.

Simply provide us with your database as a Excel sheet, CSV or text file. We then cleanse for any incomplete or duplicate address information, which would mean returned mail (and post costs) if you were to use this database.

We provide you with your cleansed database in the format you require for merging and mailing.

If you require we can also

- Set up the merge data and complete the merge, ready for print (and of course take care of the print for you).
- We can then append DPID (Delivery Point Identifier) and barcode information so you receive reduce postage rates
CD/DVD burning, labelling and packaging
For promotional use, or as a product, we have the ability to create as many duplicates as you need. Full colour face printing gives disks a real lift. For more ideas on packaging your disks see our selection chart on page 13.

Canvas Printing
Make your business a work of art! At Kwik Kopy we can not only print large format posters we can print your design onto a canvas that can be stretched and framed just like a piece of art. Think outside the square with your next business presentation and supply your clients with something they can keep!

Wine Labels
A great idea for corporate gifts. Our designers can create a unique label for your business. Why not take it the extra step and use variable data (see previous page) to personalise bottles for your clients?

Merchandise
As well as taking care of your printed material we can provide pens, mugs, rulers ... anything to help you promote your business. Kwik Kopy can source the items and arrange to have them printed for you. This way we can take care of all of your promotional items for you under the one roof!